

CAPITAL PROGRAMME COMMITTEE BUSINESS PLANNER								
The Business Planner details the reports which have been instructed by the Sub Committee as well as reports which the Functions expect to be submitting for the calendar year.								
Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
		19 March 2019						
Heat Network Torry - Phase 1			Bill Watson	Capital	Resources	Remit 1.1	R	This was report to Council on 4 March 2019. Monitoring reports will be submitted to this Committee on a six monthly basis commencing in September 2019.
South College Street - Corridor Improvement - Business Case	CH&I Committee 8/11/17 - The Committee agreed to instruct the interim Head of Planning and Sustainable Development to update the business case, detailed design and cost estimate of the currently approved scheme (Option 1) and report back these details within twelve months.	"The Business Case for South College Street has been delayed due to the prioritisation of other schemes. The Chief Officer – Capital will bring an updated Business Case to the 21 May 2019 Committee."	Alan McKay	Strategic Place Planning	Place	Remit 1.1	T	In line with the Terms of Reference, any future reporting on this project will be reported to the City Growth and Resources Committee
Strategic Energy Services Company (SESCO) Business Plan	to seek approval of the Ness Solar Farm Business Case and its inclusion into the Capital Programme.		Michael Smith	Commercial and Procurement	Commissioning	Purpose 1 Remit 1.1	R	In light of Budget decision on 5 March 2019.
Delays in the Milltimber Primary School Capital Project	Capital Programme Committee 12/09/18 in response to a question regarding the situation with the Milltimber Primary School project specifically around the timescales within the Section 75 Agreement and why the project had not progressed earlier to request a report relating to the delays in the capital project	Service Update will be provided	Stephen Booth/ Gale Beattie	Corporate Landlord/ Strategic Place Planning	Resources/ Place	Remit 1.3		
Review of Community Facilities in Garthdee - NOM Cllrs Yuill and Townson	Council 15/03/17 referred the terms of the motion to Communities, Housing and Infrastructure Committee. "Instruct the Interim Director of Communities, Housing and Infrastructure to bring forward to the earliest committee a review of community facilities in Garthdee including the feasibility of an addition of a new multi-use hall and associated facilities to Inchgarth Community Centre; and 2 In light of the Administration's commitment to build 2,000 houses by 2022, to instruct the Interim Director of Communities, Housing and Infrastructure to bring forward to the earliest committee a further report on the feasibility of the Council investing in Council housing on the site of the Kaimhill Outdoor Sports Centre".	Capital Programme Committee 12/09/18 The Committee agreed to separate the issues into two entries. This report will cover the Community Facilities at Inchgarth Community Centre.	Stephen Booth	Corporate Landlord/ Early Intervention and Community Empowerment	Resources/ Customer	Remit 1.1	R	In light of budget decision on 5 March 2019
ELC Expansion Programme - Phase 1 Projects	to advise on the phase 1 projects to achieve the 1,140 hours of pre-schol education provision.		Stephen Booth/Eleanor Sheppard	Corporate Landlord /Integrated Children's and Family Services	Resources	Purpose 1.1	R	In light of budget decision on 5 March 2019

Schoolhill Public Realm Enhancement	The Strategic Commissioning Committee on 7/6/18 agreed amongst other things to delegate authority to the Chief Officer – Place to bring forward a comprehensive public realm enhancement design for the wider Schoolhill area as future stages of works and report to appropriate committees.		Nigel McDowell	Strategic Place Planning	Place	Remit 1.1	R	In light of budget decision on 5 March 2019
Business Case for the refurbishment of Harlaw Road Pavilion	A provisional allocation of funding for the refurbishment of the Harlaw Road Pavilion was approved within the Condition and Suitability Programme by the City Growth and Resources Committee on 18 September 2018. This report is to seek the approval of Capital Programme Committee for the full business case for this project. Procurement regulation 4.1.1.2 also requires that individual works contracts with an estimated value above £250,000 require a business case to the Strategic Commissioning Committee, and that the approval of that Committee is required prior to the procurement being undertaken. The estimated cost of the proposed refurbishment of Harlaw Road Pavilion is above this threshold, and so the business case for this project will also be presented to the Strategic Commissioning Committee for its approval.	Alternative proposals have now been put forward which require further detailed investigation before a final recommendation can be made to committee. This process will take at least six months.	Andrew Jones	Corporate Landlord	Resources	Remit 1.1	T	In line with the Terms of Reference, any future reporting on this project will be reported to the City Growth and Resources Committee
		21 May 2019						
Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.		Karen Finch	Governance	Governance	GD 7.4		
		12 September 2019						
Introduction of a Cycle Hire Scheme	Council on 6/3/18 agreed to note the success of similar projects in UK cities and instructs the Chief Officer – Strategic Place Planning to provide a business case to the Capital Programme Committee around the introduction of a cycle hire scheme which would have the potential to bring a real sea-change to transport in the city.		Gale Beattie	Strategic Place Planning	Place		T	In line with the Terms of Reference, any future reporting on this project will be reported to the City Growth and Resources Committee
Joint Energy from Waste Project Contract Award	Council on 4 March 2019 agreed (xvii) to instruct the Chief Officer Capital to report back on a six monthly basis with a progress report to the Capital Programme Committee, with the first report being the meeting on 12 September 2019.		John Wilson	Capital	Resources			
		14 November 2019						
Review of School Estate	Council on 6/3/18 agreed to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee.		Stephen Booth	Corporate Landlord	Resources		T	In line with the Terms of Reference, any future reporting on this project will be reported to the City Growth and Resources Committee
		TBC						
Various Business Cases	Council on 6/3/18 agreed to instruct the Chief Officer – Corporate Landlord to bring an up to date business case and progress report to the Capital Programme Committee on the following: o the proposed Tillydrone new Primary School; o Torry Primary School Hub; o Milltimber Primary School; and o Beryden Corridor (all stages)	Capital Programme Committee 12/09/18 A report was submitted to the Committee relating to four Primary Schools which addresses some of the original remit. The Berryden Corridor report will be submitted at a later date.	Stephen Booth	Corporate Landlord	Resources		T	In line with the Terms of Reference, any future reporting on this project will be reported to the City Growth and Resources Committee. A Monitoring report for the the capital project will be submitted to this Committee after the project has commenced.

Review of Community Facilities in Garthdee - NOM Cllrs Yuill and Townson	Council 15/03/17 referred the terms of the motion to Communities, Housing and Infrastructure Committee. "Instruct the Interim Director of Communities, Housing and Infrastructure to bring forward to the earliest committee a review of community facilities in Garthdee including the feasibility of an addition of a new multi-use hall and associated facilities to Inchgarth Community Centre; and 2 In light of the Administration's commitment to build 2,000 houses by 2022, to instruct the Interim Director of Communities, Housing and Infrastructure to bring forward to the earliest committee a further report on the feasibility of the Council investing in Council housing on the site of the Kaimhill Outdoor Sports Centre".	Capital Programme Committee 12/09/18 The Committee agreed to separate the issues into two entries. The second report will be to address the use of the former outdoor centre for council houses. This will be addressed in the detailed proposals for 200 houses in due course.	Stephen Booth	Corporate Landlord/ Early Intervention and Community Empowerment	Resources/ Customer	Remit 1.1		
Schools Business Cases	Capital Programme Committee 12/09/18 - to instruct the Chief Officer Corporate Landlord to submit full business cases for each of the aforementioned proposals to this Committee during 2019 for approval (Countesswells, Milltimber, Tillydrone and Torry)		Stephen Booth	Corporate Landlord	Resources	Remit 1.1	T	In line with the Terms of Reference, any future reporting on this project will be reported to the City Growth and Resources Committee. A monitoring report for the capital projects will be submitted to this Committee.
Queens Square as Part of the Masterplan	Council on 6/3/18 agreed to instruct the Chief Officer – City Growth to bring forward an all options business case to the Capital Programme Committee in September 2018 on how best to proceed with Queens Square as part of the next phase of the masterplan.	With the complexity of the site and co-location aspects, a business case for Queen's Square will not be available until all discussions and actions from the report RES/18/176 have been concluded with partners.	Richard Sweetnam	City Growth	Place	Remit 1.1	T	In line with the Terms of Reference, any future reporting on this project will be reported to the City Growth and Resources Committee. A monitoring report for the capital projects will be submitted to this Committee.
St Peter's School - Long Terms Education Provision	ECS Cttee 16th Nov ' 17 - to instruct the Head of Policy, Performance and Resources to undertake a feasibility study to identify improvements to Riverbank School and the associated costs, including the costs of bringing up to category A and to report to the Committee at its meeting in January 2018.	Given that the proposed improvement works for the existing Riverbank School building would not commence until after the planned new replacement Riverbank School becomes operational (anticipated to be from 2021), officers considered that it would be prudent to delay seeking final approval for these works until a later date, when the cost of the project at 2021 prices can be predicted with a greater degree of accuracy. This would still allow sufficient lead-in time for the works to commence soon after the existing Riverbank building becomes vacant, whilst also providing greater assurance that the project can be completed successfully within budget.	Maria Thies	Corporate Landlord	Resources	Remit 1.1	T	In line with the Terms of Reference, any future reporting on this project will be reported to the City Growth and Resources Committee. A monitoring report for the capital projects will be submitted to this Committee.

<p>City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy</p>	<p>Council on 15/3/17 agreed to instruct the Head of Economic Development to submit a report to the first available FP&R Committee with recommendations on the preferred contractor from the procurement exercise and the final costs of the scheme. At its meeting of 20 Sept 2017, the FP&R Committee agreed to transfer this item to the Council Business Statement.</p>
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Andrew Win	City Growth	City Growth	Council Decision	R	in light of the budget decision on 5 March 2019
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